Equis financial staffing

EMPLOYMENT APPLICATION

_____ _____

First Name ***M.I.*** ***Last Name*** ***Date***

_____ _____

Street Address ***Apt. #*** ***Social Security No.***

_____ _____ _____ _____

City ***State*** ***Zip*** ***e-mail address***

_____ _____ _____

Cell Phone # ***Home Phone #*** ***Night/Alt. Phone #***

_____

Emergency Contact Name & Phone#

EMPLOYMENT OPTIONS:

(Circle "Yes" or "No" for Each Option)

Are you interested in Full-time/Regular Placement?	***Yes***	***No***
Contract to Hire?	***Yes***	***No***
Contract (temporary consulting)	***Yes***	***No***

Current or Last Salary*:* _____ ***per hour*** **or** _____ ***per year***

When are you available to start? _____ **Hours of Preference*: Monday-Friday Days*** **or** ***Other:*** _____

Location Preference for Work: _____ **Are You Able to Work at Locations that are not Accessible by Public Transport?** ***Yes No***

Are You Eligible to Work in the United States? ***If not, please explain:*** _____

Have You Ever been Convicted of a Felony or Misdemeanor? ***If yes, please indicate date and nature of conviction:*** _____

_____

(note: CA law states that you do not need to disclose information pertaining to sealed or expunged conviction records.)

EDUCATION:

(Please note if on resume)

Degree Pursued	**Major**	**Years Completed**	**College/School and Location**	**GPA**
1.				
2.				
3.				

Professional Affiliations and/or Licenses (include date and state where applicable) :

REFERENCES:

	Reference Name	**Company**	**Title**	**Relationship to Self**	**Phone #**
1.	(supervisor)				
2.	(supervisor)				
3.	(co-worker)				
4.	(co-worker)				
5.	(subordinate)				
6.	(subordinate)				

Equis
Financial Staffing

How did you hear about Equis? (circle one) **Internet Site** **Newspaper** **Referral: _____** **Other: _____**

CANDIDATE AGREEMENT

1. I certify that the accuracy of all information I provide both on this application and in a resume is correct. I understand that any false statements may cause Equis, LLC to refuse, or lose my employment.

2. I have submitted this application for the purpose of Equis, LLC in assisting me in securing employment (temporary, consulting, or full-time). I understand that there are no fees for candidates associated with this process and that there is no guarantee that employment will be obtained.

3. I approve Equis, LLC to conduct background checks for employment purposes. A background check may include (but is not limited to) employment and educational history verifications. I release employers, schools, and other persons from liability in responding to inquiries connected with my application, and I specifically authorize the release of information by any institutions, companies, individuals, or parties listed on any interaction obtained to a client company.

4. As a registered candidate of Equis, LLC, I may choose to participate in testing assessments or certification. I release Equis, LLC to communicate results to client companies and agree not to hold them liable for the release of any data.

5. Given Equis, LLC obtains employment for me as a contract or temporary employee, I understand that the following terms apply:

   a. I am employed by Equis, LLC, and not by the client company I work for.

   b. I understand that my employment at a client company is "at will" and can be terminated for any reason, at any time by either party.

   c. I understand that should a client company offer me employment with their company, either directly or through another company, I am to notify Equis, LLC immediately, due to the fact that the client company has an obligation to pay Equis, LLC a fee. This arrangement is in place for one year from my last day of employment at the client company.

   d. I understand that all my work is supervised by an employee of the client company. I do not have the authority to sign documents as a representative of Equis, LLC.

Signed: _____ **Date:_____**
(candidate) (mm/dd/yy)

Equis, LLC is an Equal Opportunity Employer